

PhilSoc Concerns Form

This form can be used to share any concern with the PhilSoc Committee that a member may have acted in a way that is inconsistent with PhilSoc's values and ways of interacting. Committee emails can be found at <https://oxfordphilsoc.org/Contacts.html>.

A concise record is required, including brief context in which the concern arose, plus details which are chronological, precise and as accurate as possible, of any such concern and /or relevant incident[s]. [Continue on separate sheets as necessary]. The form should be signed and dated.

Details of CONCERN:

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Name of Person with Concern:

Signed:

Date:

Received by PhilSoc Committee Member Name:

Signed:

Date:

WAS THE MEMBER SPOKEN TO? [Good practice will require a response].

NO - Give a brief but valid reason/explanation for not;

YES - Please complete detail below - **COMMITTEE'S RESPONSE TO CONCERN:**

ACTION TAKEN:

Was advice/guidance sought from the PhilSoc Governance Officer? Yes : No :

PhilSoc Committee Member Sign-Off Signature

Signed:

Date:

Concern reporting will be treated as confidential as far as possible, however in certain circumstances it may be necessary to share and or disclose the information with third parties for relevant and necessary reasons. This includes where a reporter has indicated they wish to remain anonymous.